

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PROGRAMMING
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November 10, 2011

Mr. Vincent J. Harris
Executive Director
Stanislaus Council of Governments
1111 I Street, Suite 308
Modesto, CA 95354

Dear Mr. Harris:

The California Department of Transportation (Caltrans) received the Stanislaus Council of Governments' (StanCOG) request for delegated authority from Caltrans to approve Administrative Modifications to the Federal Statewide Transportation Improvement Program (FSTIP). The board action attached to your request indicates that the Executive Director is delegated the approval of Administrative Modifications for the Federal Transportation Improvement Program (FTIP) and the FSTIP. With the acknowledgement of your board action, Caltrans hereby delegates to StanCOG the authority to approve Administrative Modifications to the FSTIP in accordance with the revised FSTIP/ FTIP Amendments and Administrative Modification Procedures dated June 3, 2011.

The following procedures apply to StanCOG upon receiving Caltrans' delegation:

1. Prior to approving the FTIP/FSTIP administrative modifications, StanCOG may consult with Caltrans on proposed changes.
2. StanCOG may request Caltrans to provide a cursory review of the administrative modification prior to the StanCOG's approval.
3. StanCOG shall send copies of the approved administrative modifications to Caltrans, Federal Highway Administration, Federal Transit Administration, and other stakeholders. Caltrans will post the approved administrative modifications on the Division of Transportation Programming Website.
4. Caltrans will routinely review StanCOG's approved administrative modifications and will reject changes that do not comply with the attached procedures. In such cases StanCOG must correct all items of noncompliance.
5. Caltrans will withdraw its delegation from StanCOG if it is found to be consistently noncompliant with the revised FSTIP/ FTIP Amendments and Administrative Modification Procedures.

Mr. Vincent J. Harris
November 10, 2011
Page 2

Thank you for requesting this delegation that will undoubtedly streamline your region's programming process and thus expedite projects. My staff is looking forward to working with your staff to ensure a successful implementation of this delegation. If you have any questions, please call Muhaned Aljabiry at (916) 654-2983.

Sincerely,



RACHEL FALSETTI, Chief
Division of Transportation Programming



*City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus*

November 8, 2011

Ms. Rachel Falsetti, Chief
Caltrans Division of Transportation Programming, MS 82
Office of Federal Transportation Management Program
P.O. Box 924874
Sacramento, CA 92474-0001

Attention: Muhaned Aljabiry

**Subject: Stanislaus Council of Governments (StanCOG) Requesting
Delegation to approve Administrative Modifications to the FSTIP**

Dear Mr. Aljabiry:

On August 17, 2011 the StanCOG Policy Board approved a resolution accepting Caltrans delegation of the approval of administrative modifications to the FTIP and FSTIP to the StanCOG Executive Director. This action was taken per the Revised FSTIP/ FTIP Amendments and Administrative Modification Procedures approved on June 3rd, 2011 by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). These procedures allow Caltrans to delegate to a Metropolitan Planning Organization the approval of administrative modifications to the FTIP and the FSTIP without the need for state or federal approval. Per this letter StanCOG is requesting delegation from Caltrans to approve administrative modifications to the FSTIP/FTIP. Attached are the following items:

1. StanCOG Resolution 11-02: a board action adopting the delegation approval of administrative modifications to the FTIP and FSTIP to the Stanislaus Council of Governments Executive Director per the Revised Federal – Statewide Transportation Improvement Program (FSTIP)/Federal Transportation Improvement Program (FTIP) Amendments and Administrative Modification Procedures
2. StanCOG Resolution 11-15: A board action adopting the StanCOG 2011 Public Participation Plan (PPP)
3. StanCOG’s 2011 Public Participation Plan

This delegated authority to StanCOG will further expedite federally funded projects in the region and better serve residents in the StanCOG region. If you have any questions regarding this document, please contact me at (209) 525-4600 or Rosa De León Park at (209) 525-4642.

Sincerely,



Vincent J. Harris
Executive Director

cc:

Rosa Park
Jeanette Fabela

Stanislaus Council of Governments
Stanislaus Council of Governments

ATTACHMENT # 1

RESOLUTION 11-02

RESOLUTION ADOPTING THE DELEGATION APPROVAL OF
ADMINISTRATIVE MODIFICATIONS TO THE FTIP AND FSTIP TO
THE STANISLAUS COUNCIL OF GOVERNMENTS EXECUTIVE DIRECTOR PER THE
REVISED FEDERAL – STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM
(FSTIP)/FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)
AMENDMENTS AND ADMINISTRATIVE MODIFICATION PROCEDURES

STANISLAUS COUNCIL OF GOVERNMENTS

RESOLUTION 11-02

RESOLUTION ADOPTING THE DELEGATION APPROVAL OF ADMINISTRATIVE MODIFICATIONS TO THE FTIP AND FSTIP TO THE STANISLAUS COUNCIL OF GOVERNMENTS EXECUTIVE DIRECTOR PER THE REVISED FEDERAL – STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (FSTIP)/FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP) AMENDMENTS AND ADMINISTRATIVE MODIFICATION PROCEDURES

WHEREAS, the Stanislaus Council of Governments (StanCOG) is a Regional Transportation Planning Agency and a Metropolitan Planning Organization, pursuant to State and Federal designation; and

WHEREAS, federal planning regulations require Metropolitan Planning Organizations to prepare and adopt a long range Regional Transportation Plan (RTP) for their region; and

WHEREAS, federal planning regulations require Metropolitan Planning Organizations to prepare and adopt a Federal Transportation Improvement Program (FTIP); and

WHEREAS, On June 3rd, 2011 the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) revised the Federal Statewide Transportation Improvement Program (FSTIP)/Federal Transportation Improvement Program (FTIP) Amendments and Administrative Modification Procedures; and

WHEREAS, the revised procedures allow Caltrans to delegate to an MPO the approval of administrative modifications to the FSTIP; and

WHEREAS, thus MPOs with delegated authority from Caltrans can approve administrative modifications to the FTIP and the FSTIP without the need for state or federal approval; and

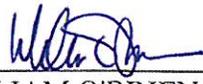
WHEREAS, StanCOG accepts Caltrans delegation of the approval of administrative modifications to the FTIP and FSTIP to the Stanislaus Council of Governments Executive Director per the Revised Federal – Statewide Transportation Improvement Program (FSTIP)/Federal Transportation Improvement Program (FTIP) Amendments and Administrative Modification Procedures approved on June 3rd, 2011 by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA); and

NOW, THEREFORE BE IT RESOLVED that the Delegation Approval of Administrative Modifications to the FTIP and FSTIP to the Stanislaus Council of Governments Executive Director per the Revised Federal – Statewide Transportation Improvement Program (FSTIP)/Federal Transportation Improvement Program (FTIP) Amendments and Administrative Modification Procedures approved on June 3rd, 2011 by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) is hereby adopted by the StanCOG Policy Board to expand the parameters of administrative modification offering greater accountability and flexibility to the California Department of Transportation (Caltrans) and StanCOG.

BE IT FURTHER RESOLVED that any previous versions of Delegation Authority to the Stanislaus County of Governments Executive Director are repealed.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Stanislaus Council of Governments, on the 17th day of August, 2011. A motion was made and seconded to adopt the foregoing Resolution. Motion carried and the Resolution was adopted.

MEETING DATE: August 17th, 2011



WILLIAM O'BRIEN, CHAIR

ATTEST:



VINCENT J. HARRIS, EXECUTIVE DIRECTOR

ATTACHMENT # 2

RESOLUTION 11-15

RESOLUTION ADOPTING THE STANCOG 2011
PUBLIC PARTICIPATION PLAN

STANISLAUS COUNCIL OF GOVERNMENTS

RESOLUTION 11-15

RESOLUTION ADOPTING THE STANCOG 2011 PUBLIC PARTICIPATION PLAN

WHEREAS, pursuant to the Federal Certification Review held in 2010 by the Federal Highway Administration (FHWA), StanCOG staff undertook an update to the PPP to better incorporate Environmental Justice (EJ) practices into our planning and public outreach processes; and

WHEREAS, the PPP serves as a guide for the StanCOG public involvement process to ensure ongoing opportunity for broad-based participation in the development and review of regional plans and programs managed and produced by StanCOG.

WHEREAS, the 2011 StanCOG PPP has been updated to improve on four key areas important to effective public outreach, but also important to the overall StanCOG planning process.

1) The PPP provides a historical perspective on legislation that has led to key Metropolitan Planning Organizations (MPO) requirements and provides legislative context on the purpose and function of MPOs.

2) The PPP clearly outlines the StanCOG planning process. The intent is to provide the public a greater understanding of the sometimes confusing transportation planning process, which should help to demystify the overall process and thus allow for greater/more effective public participation.

3) The PPP also establishes a clear set of outreach goals and a set of procedures for each goal to ensure that StanCOG is reaching the public in a clear and understandable way while promoting a culture of dialogue and partnership among the public; and

Finally, 4) the PPP outlines a Public Involvement Evaluation process to establish measurable criteria to ensure that we are meeting our outreach goals.

NOW, THEREFORE BE IT RESOLVED that the StanCOG 2011 Public Participation Plan is hereby adopted.

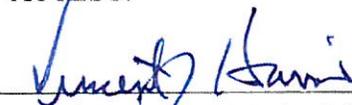
The foregoing Resolution was introduced at a regular meeting of the Stanislaus Council of Governments, on the 28th day of September 2011. A motion was made and seconded to adopt the foregoing Resolution. Motion carried and the Resolution was adopted.

MEETING DATE: **September 28, 2011**



WILLIAM O'BRIEN, CHAIR

ATTEST:



VINCENT J. HARRIS, EXECUTIVE DIRECTOR