

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PROGRAMMING
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Be energy efficient!*

November 8, 2011

Mr. Jim Kemp
Executive Director
Santa Barbara County Association of Governments
260 North San Antonio Road, Suite B
Santa Barbara, CA 93110

Dear Mr. Kemp:

The California Department of Transportation (Caltrans) received Santa Barbara County Association of Governments' (SBCAG) request for delegated authority from Caltrans to approve Administrative Modifications to the Federal Statewide Transportation Improvement Program (FSTIP). The board resolution attached to your request indicates that the executive director is delegated the authority to approve Administrative Modifications to the Federal Transportation Improvement Program (FTIP) and the FSTIP. With the acknowledgement of your board resolution, Caltrans hereby delegates to SBCAG the authority to approve Administrative Modifications to the FSTIP in accordance with the revised FSTIP/FTIP Amendments and Administrative Modification Procedures dated June 3, 2011.

The following procedures apply to SBCAG upon receiving Caltrans' delegation:

1. Prior to approving the FTIP/FSTIP administrative modifications, SBCAG may consult with Caltrans on proposed changes.
2. SBCAG may request Caltrans to provide a cursory review of the administrative modification prior to SBCAG's approval.
3. SBCAG shall send copies of the approved administrative modifications to Caltrans, FHWA, FTA, and other stakeholders. Caltrans will post the approved administrative modifications on the Division of Transportation Programming Website.
4. Caltrans will routinely review SBCAG's approved administrative modifications and will reject changes that do not comply with the procedures. In such cases, SBCAG must correct all items of noncompliance.
5. Caltrans will withdraw its delegation from SBCAG if it is found to be consistently noncompliant with the revised FSTIP/FTIP Amendments and Administrative Modification Procedures.

Thank you for requesting this delegation that will undoubtedly streamline your region's programming process and thus expedite projects. My staff is looking forward to working with your staff to ensure a successful implementation of this delegation.

Mr. Jim Kemp
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If you have any questions, please call Muhaned Aljabiry at (916) 654-2983.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rachel Falsetti".

RACHEL FALSETTI, Chief
Division of Transportation Programming

c: Michael Morris, Federal Highway Administration
Lucinda Eagle, Federal Transit Administration

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bc: Sarkes Khachek, SBCAG

Denix Anbiah, Caltrans Division of Local Assistance

Fardad Falakfarsa, Caltrans Division of Budgets

Michael Lange, Caltrans Division of Mass Transportation

Cindy Simeroth, Caltrans District 5 – Programming

Garin Schneider, Caltrans District 5 – DLAE



• 260 North San Antonio Road., Suite B • Santa Barbara, CA • 93110
• Phone: 805/961-8900 • Fax: 805/961-8901 • www.sbcag.org

November 1, 2011

Ms. Rachel Falsetti
Caltrans Division of Transportation Programming, MS 82
Office of Federal Transportation Management Program
P.O. Box 92874
Sacramento, CA 92474

Attn: Kang Tang

SUBJECT: Request for State Delegation of Federal Statewide Transportation Improvement Program (FSTIP) Administrative Modification Approval Authority

Dear Ms. Falsetti:

The Santa Barbara County Association of Governments (SBCAG) is requesting Caltrans' delegation to approve administrative modifications to the FSTIP.

On October 20, 2011, the SBCAG Board:

- A. Conducted a public hearing and adopted changes to SBCAG's Public Participation Plan for amendments to the Federal Statewide Transportation Improvement Program. *(SBCAG did not receive any public comment on the adopted changes.)*
- B. Accepted delegation authority from Caltrans to approve administrative modifications to the Federal Statewide Transportation Improvement Program under new Amendment and Administrative Modification Procedures.
- C. Adopted a resolution delegating authority to Executive Director to approve administrative modifications to the Federal Statewide Transportation Improvement Program on behalf of the Board.

SBCAG certifies that its Public Participation Plan is consistent with the new FSTIP/FTIP Administrative Modifications and Amendments Procedures.

Upon receipt of delegation authority from Caltrans, SBCAG's Executive Director will approve all future administrative modifications to the FTIP and FSTIP. Please contact Sarkes Khachek of my staff at (805) 961-8913 if you have any questions.

Sincerely,

Jim Kemp
Executive Director

CC: Muhaned Aljabiry

Attachment: Resolution NO: 11-23

Member Agencies

Buellton • Carpinteria • Goleta • Guadalupe • Lompoc • Santa Barbara • Santa Maria • Solvang • Santa Barbara County

RESOLUTION OF THE SANTA BARBARA
COUNTY ASSOCIATION OF GOVERNMENTS

APPROVING THE FEDERAL)
TRANSPORTATION IMPROVEMENT)
PROGRAM ADMINISTRATIVE)
MODIFICATION PROCEDURES)

RESOLUTION NO. 11-23

WHEREAS, the Santa Barbara County Association of Governments (SBCAG) has been designated as the Metropolitan Planning Organization for Santa Barbara County; and

WHEREAS, Title 23 Code of Federal Regulations, part 450, and Title 49 Code of Federal Regulations, part 613, require the preparation and adoption of a Federal Transportation Improvement Program (FTIP) by the Metropolitan Planning Organization to become part of the Federal-Statewide Transportation Improvement Program (FSTIP); and

WHEREAS, SBCAG is responsible for preparing and processing administrative modifications and amendments to the FTIP; and

WHEREAS, the Federal Highway Administration and Federal Transit Administration, in consultation with the California Department of Transportation, has provided revised guidelines for administrative modifications to the FSTIP to the governing board and subsequently the Executive Director of SBCAG (or designee); and

WHEREAS, the SBCAG Board of Directors identifies that it is appropriate, in addition to all former authorizing delegations, for approval of the FSTIP administrative modification actions to be delegated to the Executive Director of SBCAG (or designee).

NOW, THEREFORE, BE IT RESOLVED that the SBCAG Board of Directors accepts delegation authority from Caltrans to approve administrative modifications to the FSTIP in accordance with the attached FSTIP/FTIP Administrative Modifications and Amendments Procedures and delegates authority to Executive Director to approve administrative modifications to the Federal Statewide Transportation Improvement Program on behalf of the Board.

PASSED AND ADOPTED this 20th day of October 2011 by the following vote:

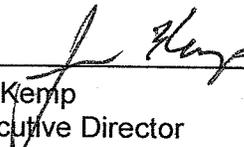
AYES: DIRECTORS WOLF, FARR, GRAY, STEVE LAVAGNINO, ALVAREZ, LINN,
RICHARDSON, SCHNEIDER, LARRY LAVAGNINO, ACEVES, SIERRA NAD CHAIR
ARMENDARIZ

NOES:

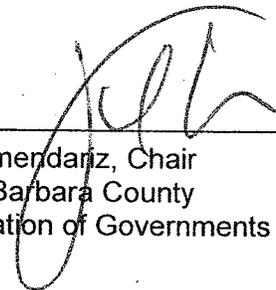
ABSENT: DIRECTOR CARBAJAL

ABSTAIN:

ATTEST:

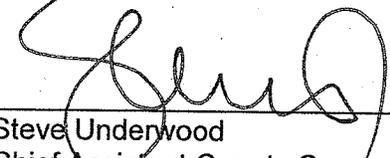


Jim Kemp
Executive Director



Joe Armendariz, Chair
Santa Barbara County
Association of Governments

APPROVED AS TO FORM:



Steve Underwood
Chief Assistant County Counsel
Counsel