

## Memorandum

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 16–17, 2016

Reference No.: 2.8b.(4)  
Action Item

From: NORMA ORTEGA  
Chief Financial Officer

Prepared by: Gary Cathey, Chief  
Division of Aeronautics

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR STATE  
ADMINISTERED PROJECTS ON THE AERONAUTICS PROGRAM OF PROJECTS PER  
AERONAUTICS GUIDELINES  
WAIVER 16-10**

### **RECOMMENDATION:**

The California Department of Transportation recommends the California Transportation Commission (Commission), extend the period of contract award for the Aeronautic Acquisition and Development (A&D) projects listed on the attached document for the time period shown.

### **ISSUE:**

The Commission allocated \$522,000 for the construction of two A&D projects identified on the attachment. The responsible agencies have been unable to award the contracts within 12 months of allocation. The attachment describes the details of the projects and the explanations for the delays. The respective agencies request extensions, and the planning agencies concurs.

### **BACKGROUND:**

Current Aeronautics Guidelines, adopted under Resolution G-14-03, stipulate that the agency implementing a project may request a time extension if the project will not be awarded within 12 months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months accordance with Government Code Section 14529.8.

Attachment

Time Extension/Waiver – Project Contract Award Deadline  
Acquisition and Development Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount  <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	Ruth Airport Trinity County Tri-7-14-1 Ruth Airport – Runway Overlay and Restripe Pavement Project	\$432,000	3/26/2015 FDOA-2014-07 6 Months 9/26/2016 Support
<p>The County of Trinity (County) is requesting a six-month extension to the period of contract award for the construction (CON) phase of the Ruth Airport – Runway Overlay and Restripe project. The County experienced an unexpected delay in awarding the project.</p> <p>The County received the CON allocation in March 2015. This project was intended to be designed in-house by the County’s small engineering team. However, in mid-summer, major fires broke out all over the County and as a result, the County had to divert their resources including the County Engineering Team to address priority fire related issues.</p> <p>The County has returned to working on the project with available staff to complete the Plans, Specifications &amp; Estimate (PS&amp;E). Most of the work required on the PS&amp;E for the Ruth Airport project is completed, except the project specifications and minor detailing needed to be finalized. The County will not be able to award the project until at least June, 2016. The County respectfully requests an extension of six months, to September 26, 2016, to ensure the County can award within the extended time limit.</p>			
2	Trinity Center Airport Trinity County Tri-8-14-1 Trinity Center Airport – Slurry Seal Apron, Taxiway, and Restripe Pavement Project	\$90,000	5/28/2015 FDOA-2014-08 6 Months 11/28/2016 Support
<p>The County of Trinity (County) is requesting a six-month extension to the period of contract award for the construction (CON) phase of the Trinity Center Airport – Slurry Seal Apron, Taxiway, and Restripe Pavement project. The County experienced an unexpected delay in awarding the project.</p> <p>The County received the CON allocation in May 2015. This project was intended to be designed in-house by the County’s small engineering team. However, in mid-summer, major fires broke out all over the County and as a result, the County had to divert their resources including the County Engineering Team to address priority fire related issues.</p> <p>The County has returned to working on the project with available staff to complete the PS&amp;E. The County will not be able to award the project until at least August, 2016. The County respectfully requests an extension of six months, to November 28, 2016, to ensure the County can award within the extended time limit.</p>			