

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 16-17, 2016

Reference No.: 2.8a.
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM
PROJECTS, PER ATP GUIDELINES
WAIVER 16-06**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) extend the period of project allocation for the projects listed on the attached document for the time periods shown.

ISSUE:

The attached document identifies five projects totaling \$14,308,000 that are programmed in the Active Transportation Program (ATP) for Fiscal Year 2015-16. The agencies will not be able to request allocation of funds by the June 30, 2016 deadline. The attachment shows the details of the projects and the explanations for the delays. The project sponsors are requesting extensions, and the regional planning agencies concur.

BACKGROUND:

Current ATP Guidelines adopted by the Commission stipulate that funds that are programmed for all components of local grant projects or for Department construction costs are available for allocation only until the end of the fiscal year identified in the ATP. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (Construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
1	City of Clearlake Lake County PPNO: 01-3105 Phillips Avenue Class II Bicycle Lanes project	\$0 \$0 \$0 \$495 \$495	4 Months 10/31/2016 Support
<p>The City of Clearlake (City) is requesting a four-month time extension to the period of allocation for the construction (CON) phase of the Phillips Avenue Class II Bicycle Lanes project. The City experienced unexpected delays during the Project Approval and Environmental Studies (PA&ED) phase of the project.</p> <p>During PA&ED, the City modified the scope of the project to include reconstruction of the existing roadway. The initial project included the addition of bike lanes, but the City felt that rehabilitating the roadway, signage and striping would result in a better project. The City pursued Community Development Block Grant funding for the expanded scope. Obtaining the additional funding and environmental clearance delayed PA&ED due to additional studies required by the scope change. The City anticipates requesting the CON allocation in October 2016. Therefore, the City is requesting a four-month time extension to the CON phase of the project to October 31, 2016.</p>			
2	City of Monterey Monterey County PPNO: 05-2610 North Fremont Bike and Pedestrian Access and Safety Improvements project	\$0 \$0 \$0 \$5,638 \$5,638	12 Months 06/30/2017 Support
<p>The City of Monterey (City) is requesting a 12-month time extension to the period of allocation for the construction (CON) phase of the North Fremont Bike and Pedestrian Access and Safety Improvements project. The City experienced unexpected delays during the Project Approval and Environmental Studies (PA&ED) and Right of Way (RW) phases.</p> <p>During preliminary engineering, the City identified six properties that required RW purchase. The RW properties are required in order to build American Disabilities Act (ADA) compliant ramps and traffic signals. RW Acquisition is a critical component of the project that determines the schedule and delivery of the Plans, Specifications and Estimates (PS&E). The delay in RW and PS&E documents has prohibited the City from advancing the project towards construction. The City anticipates that CON funds will be awarded by May 2017. To allow for any unanticipated delays, the City is requesting a 12-month time extension to the CON phase of the project to June 30, 2017.</p>			
3	City of Ventura Ventura County PPNO: 07-4892 Ventura Westside Pedestrian and Bicycle Facility Improvements project	\$0 \$0 \$0 \$1,300 \$1,300	12 Months 06/30/2017 Support
<p>The City of Ventura (City) is requesting a 12-month time extension to the period of allocation for the construction (CON) phase of the Ventura Westside Pedestrian and Bicycle Facility Improvements project. The City experienced unexpected delays during the design phase of the project.</p> <p>The Commission allocated the Plans, Specifications and Estimate (PS&E) funds in March 2015. The City went through their solicitation and selection process for their consultant. The City entered into a contract with their consultant in October 2015 and kicked off the project in early December 2015. However, the consultant notified the City in late December 2015 that the Project Manager would be leaving the firm. The consultant had to re-assemble a new project team and shift some of the workload from the prime consultant to one of the sub consultants, thus delaying the start of the project design until late January 2016. The City anticipates completing the project design in January 2017 and requesting the construction allocation by June 2017. Therefore, the City is requesting a 12-month time extension to the CON phase of the project to June 30, 2017.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (Construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
4	Omnitrans Various Counties PPNO: 07, 08-1165 West Valley Connector Corridor – Safe Routes to Transit	\$0 \$0 \$0 \$2,975 \$2,975	12 Months 06/30/2017 Support
<p>Omnitrans is requesting a 12-month time extension to the period of allocation for the construction (CON) phase of the West Valley Connector Corridor, Safe Routes to Transit project. Omnitrans experienced unexpected delays during the environmental process.</p> <p>The Omintrans West Valley Connector Corridor – Safe Routes to Transit project (Project) is part of a larger Rapid Transit Corridor project. The Project’s environmental clearance is tied with the environmental clearance for the larger rapid transit corridor project; the Programmatic Environmental Impact Report (EIR). Omnitrans experienced delays due to scope changes requiring an unanticipated higher level of environmental clearance on the larger rapid transit project. The scope for the Active Transportation Program project has not changed. However, delays in the environmental process have impacted the schedule for both. Omintrans anticipates receiving the environmental clearance in April 2016. Once environmental clearance is received, the Federal Highway Administration (FHWA) will allow Omnitrans to begin their final design work. The final design work accounts for the bulk of the effort required to complete the project’s Plans, Specifications, and Estimates (PS&E) package, which is required for a construction allocation. Therefore, Omnitrans is requesting a 12-month time extension to the CON phase of the project to June 30, 2017.</p>			
5	Coachella Valley Association of Governments Riverside County PPNO: 08-1019 CV Link project	\$0 \$0 \$3,900 \$0 \$3,900	12 Months 06/30/2017 Support
<p>The Coachella Valley Association of Governments (CVAG) is requesting a 12-month time extension to the period of allocation for the Right of Way (RW) phase of the CV Link project. The City experienced unexpected delays during the environmental process.</p> <p>CVAG received their PA&ED allocation in October 2014 and commenced work soon after. CVAG encountered delays in finalizing the project description for environmental purposes due to member agencies requesting additional route alternative studies as part of the project. The process to incorporate those alternatives into the master plan and subsequent environmental work led to delays in obtaining clearance. CVAG anticipates obtaining environmental clearance by April 2017. To allow for any unforeseen issues, an additional two months is being requested. Therefore, CVAG is requesting a 12-month time extension to the RW phase of the project to June 30, 2017.</p>			