

DEPARTMENT OF TRANSPORTATION

Tab 101

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: May 28, 2015

Reference No.: 2.8a.(1)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM
PROJECTS, PER ATP GUIDELINES
WAIVER 15-15

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) extend the period of project allocation for the projects listed on the attached document for the time periods shown.

ISSUE:

The attached document identifies 10 projects totaling \$4,586,000 that are programmed in the Active Transportation Program (ATP) for Fiscal Year 2014-15. The agencies will not be able to request an allocation of funds by the June 30, 2015 deadline. The attachment shows the details of the projects and the explanation for the delays. The project sponsors are requesting extensions, and the regional planning agencies concur.

BACKGROUND:

Current ATP Guidelines adopted by the Commission stipulate that funds that are programmed for all components of local grant projects or for Department construction costs are available for allocation only until the end of the fiscal year identified in the ATP. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 12 months in accordance with Section 14529.8 of the Government Code.

Attachment

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation (ATP) Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) ROW (Right of Way) CON (Construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
1	City of Fort Bragg Mendocino County PPNO: 01-4612 Chestnut Street Multi Use Facility and Safe Routes to Schools	\$0 \$0 \$0 \$259 \$259	12 Months 06/30/2016 Support
<p>The City of Fort Bragg (City) is requesting a 12-month extension to the period of allocation for the construction phase of the Chestnut Street Multi Use Facility and Safe Routes to Schools project. The City experienced unexpected delays during the Design phase of the project.</p> <p>The City was unable to start the Design of the project due to community concerns regarding the parking impact to the local school, neighborhood, and proposed traffic calming measures. The City resolved the issues in March 2015. The Design of the project started thereafter. The City anticipates to complete the Design by May 2015 and will be requesting a construction allocation in June 2016. Therefore, the City is requesting a 12-month extension from June 30, 2015 to June 30, 2016.</p>			
2	City of Santa Barbara Santa Barbara County PPNO: 05-2602 Lower Milpas Pedestrian Improvement	\$0 \$105 \$0 \$0 \$105	12 Months 06/30/2016 Support
<p>The City of Santa Barbara (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications & Estimates (PS&E) phase of the Lower Milpas Pedestrian Improvement project. The City experienced an unexpected delay in the completion of the environmental phase of the project.</p> <p>The City received the Project Approval and Environment Document allocation in December 2014. The project encroaches on Union Pacific Railroad (UPRR) and State Right of Way, which requires extensive coordination and approval from UPRR and the Department. Project concept approval is required prior to completion of the environmental process. The City anticipates CEQA to be completed in March 2016, and allocating for PS&E funds by June 30, 2016. Therefore, the City is requesting a 12-month extension to the PS&E phase of the project from June 30, 2015 to June 30, 2016.</p>			
3	City of Santa Barbara Santa Barbara County PPNO: 05-2603 Montecito Street Bridge Replacement and Pedestrian Improvement	\$0 \$450 \$0 \$0 \$450	12 Months 06/30/2016 Support
<p>The City of Santa Barbara (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications & Estimates (PS&E) phase of the Montecito Street Bridge Replacement and Pedestrian Improvement project. The City experienced an unexpected delay in the completion of the environmental phase of the project.</p> <p>The City received the PA&ED allocation in December 2014. The project survey is taking longer than expected to ensure all site constraints (large specimen trees, utilities, walls, right of way lines) and creek channel profiles are documented in detail. The City anticipates CEQA to be completed March 2016. Given the site constraints, preliminary Design is taking longer than anticipated to make sure all project details and constraints are scoped in the detailed project description used in preparing the environmental document. The City anticipates allocating the PS&E funds by June 30, 2016. Therefore, the City is requesting a 12-month extension to the PS&E phase of the project from June 30, 2015 to June 30, 2016.</p>			

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4	OmniTrans San Bernardino and Los Angeles PPNO: 07,08-1165 West Valley Connector Corridor – Safe Routes to Transit Project	\$0 \$525 \$0 \$0 \$525	12 Months 06/30/2016 Support
<p>OmniTrans is requesting a 12-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the West Valley Connector Corridor – Safe Routes to Transit project. OmniTrans experienced an unexpected delay in the completion of the environmental process.</p> <p>The West Valley Connector Corridor – Safe Routes to Transit project is a component of a much larger project. The environmental clearance for the project was to be provided under the clearance of the larger project. However, the environmental process has been delayed due to the scope changes to the larger project. Although the scope of the project have not changed, delays to the environmental process impacted the schedule. Omnitrans anticipates environmental clearance by April 2016, and requesting a PS&E allocation by June 2016. Therefore Omnitrans is requesting a 12-month extension to June 30, 2016.</p>			
5	San Bernardino Associated Governments San Bernardino County PPNO: 08-1166 SANBAG Metrolink Station Accessibility Improvement project	\$0 \$576 \$0 \$0 \$576	12 Months 06/30/2016 Support
<p>The San Bernardino Associated Governments (SANBAG) is requesting a 12-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the SANBAG Metrolink Station Accessibility Improvement project. SANBAG experienced an unexpected delay due to the longer than anticipated approval of the project’s environmental phase.</p> <p>SANBAG had originally expected to submit a request for PS&E allocation by June 2015. During the environmental phase, SANBAG realized that the portion of the project was within a historic corridor. A separate cultural report is being requested for the work within this historic corridor. The report requires documentation of the proposed improvements and will need to be reviewed and approved by a State Historic Preservation Officer. SANBAG anticipates the approval of the documents to take nine months. To allow for any other unanticipated delays, SANBAG is requesting a 12-month extension to period of project allocation for the PS&E phase of the project from June 30, 2015 to June 30, 2016.</p>			
6	Moreno Valley Riverside County PPNO: 08-1167 Citywide SRTS Pedestrian Facility Improvements	\$0 \$89 \$71 \$0 \$160	12 Months 06/30/2016 Support
<p>The City of Moreno Valley (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications & Estimates (PS&E) and Right of Way (ROW) phase of the Citywide SRTS Pedestrian Facility Improvements project. The City experienced unexpected delays completing the environmental phase of the project.</p> <p>The City submitted the Preliminary Environmental Study to the Department on January 29, 2015. Comments from the Department were received, addressed and the City re-submitted the response by March 26, 2015; however the study is still pending review. Should additional studies be required, the City will need to hire a consultant through the Request For Proposal (RFP) process. The time for RFP preparation, advertisement, evaluation, selection, contract award, and study completion will most likely extend beyond the current fiscal year. Therefore, the City is requesting a 12-month extension to June 30, 2016.</p>			

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7	City of Tehachapi Kern County PPNO: 09-2614 Safe Routes to School Gap Closure Project	\$0 \$0 \$50 \$0 \$50	8 Months 02/29/2016 Support
<p>The City of Tehachapi (City) is requesting an eight-month extension to the period of allocation for the Right of Way (ROW) phase of the Safe Routes to School Gap Closure project. The City experienced unexpected delays completing the environmental phase of the project.</p> <p>The City was scheduled to start the Project Approval and Environmental Document (PA&ED) phase in December 2014 and start the Plans, Specifications & Estimates (PS&E) phase in January 2015. The Kern Council of Governments' Federal Transportation Improvement Program (FTIP) Amendment was not approved until February 2015. The City has already expended local funds for the PA&ED phase in order to expedite the project. The City will be requesting the PS&E allocation at the June 2015 Commission meeting and the City anticipates completing PS&E in December 2015. The City plans to request ROW funds in February 2016, an estimated total delay of eight months. Therefore, the City is requesting an eight-month extension to February 29, 2016.</p>			
8	City of Westmorland Imperial County PPNO: 11-0598 Improve Center Street Pedestrian Facility	\$0 \$0 \$0 \$897 \$897	12 Months 6/30/2016 Support
<p>The City of Westmorland (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Improve Center Street Pedestrian Facility project. The City experienced unanticipated delays in the final Design of the project.</p> <p>The City anticipated requesting a CON allocation at the June 2015 Commission meeting. However, during the Design phase of the project, the City realized the need of an encroachment permit from the Department. The encroachment permit requires an engineering study to be performed to support the proposed project features. The permit process is anticipated to be completed in December 2015. To allow for any unforeseen issues with the permit, the City is requesting a 12-month extension to June 30, 2016.</p>			
9	County of San Diego County of San Diego PPNO: 11-0688 Safe Routes to Schools - Live Oak Elementary and Potter Junior High	\$0 \$334 \$0 \$0 \$334	12 Months 06/30/2016 Support
<p>The County of San Diego (County) is requesting a 12-month extension to the period of allocation for the Plans, Specifications & Estimates (PS&E) phase of the Safe Routes to Schools – Live Oak Elementary and Potter Junior High project. The County experienced unanticipated delays due to design modifications to avoid an environmentally sensitive area.</p> <p>The County anticipated requesting a PS&E allocation at June 2015 Commission meeting. However, the County realized during an onsite scoping visit with Department staff, the project bordered an environmentally sensitive area. The project originally contained motorized components throughout the project limits requiring extensive Right of Way. The project was revised to reduce the motorized components only where required for pedestrian improvements. The County is currently revising the project and working toward completing the environmental phase. The County anticipates completion of the Project Approval and Environmental Document (PA&ED) phase by March 2016 and requesting PS&E allocation in June 2016. Therefore the County is requesting a 12-month extension to June 30, 2016</p>			

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10	La Jolla Band of Luiseño Indians San Diego County PPNO: 11-1161 La Jolla Active Transportation Project 2014	\$350 \$591 \$150 \$139 \$1,230	12 Months 06/30/2016 Support
<p>The La Jolla Band of Luiseño Indians is requesting a 12-month extension to the period of allocation for the Project Approval and Environmental Document (PA&ED), Plans, Specification and Estimates (PS&E), Right of Way (ROW), and construction (CON) phases of the La Jolla Active Transportation Project 2014. The County experienced unanticipated delays to the project due to the unique nature of agreements required.</p> <p>The La Jolla Active Transportation Project 2014 requires a unique nature of agreements between the Tribe, the Bureau of Indian Affairs, the FHWA, and the California Transportation Agency. The process and agreement is the first of its kind and involves multiple jurisdictions and partners. As a result, it has taken more time than originally anticipated to execute the proper agreement. Therefore, the Tribe is requesting an extension of 12-months to June 30, 2016, to work out the funding, planning, and reporting processes associated with the project.</p>			